

MEMORANDUM

From: Winston B. Crisp
Vice President for Student Affairs

Date: August 3, 2021

Subject: Action Required to Prevent Enrollment Disruptions

You may be dropped from all of your enrolled courses if you are not provisionally compliant with the [university's vaccination policy](#).

All students were required to submit proof of vaccination or request medical or religious exemption by August 1, 2021. As of 3:30 PM yesterday, the University of Southern California has not received documentation of your COVID-19 vaccination. On August 4, 2021, a registration hold will be placed on your account. You will be unable to register or drop classes until your vaccine compliance status is updated.

To remove this hold:

1. Log on to studenthealth.usc.edu/myshr
2. Upload proof of COVID-19 vaccination

If you cannot receive a COVID-19 vaccine because of a medical condition ([medical exemption](#)) or a sincerely held religious belief, practice, or observance ([religious exemption](#)), you must submit a fully completed and signed exemption request form as soon as possible for review and approval by the university. Students with approved exemptions will be subject to modified health and safety requirements, including mandatory testing (twice per week for undergraduate and once per for graduate students) as required by the university.

Once you have submitted your documents, the university will remove your registration hold within two business days.

You can check your COVID-19 vaccine compliance through Trojan Check to verify your current status. (See the upper right-hand corner of the screen when you log in.)

Hello, !

USC has undertaken a variety of preventive measures to help reduce the spread of the COVID-19 virus. As we return to campus, **we are all asked to take part in these efforts by completing a daily wellness assessment**, physically distancing, engaging in frequent hand-washing, and wearing face coverings and recommended Personal Protective Equipment.

 **Begin wellness assessment**



 COVID-19 Vaccine Policy	COMPLIANT	
 COVID-19 Population Testing	COMPLIANT	
 TrojanLearn Health, Hygiene and Safety	COMPLIANT	

This requirement applies to all students other than those enrolled in fully online programs who do not intend to visit any USC campus or other university premises this Fall. If you are enrolled in a fully online program and do not plan to access any USC property or services, [your health record](#) (only visible to you) will show “non-compliant,” and your Trojan Check will not be valid. If, however, you enroll in classes that are hybrid or meet in-person or decide at a later date to access any USC property or services, you are required to meet the vaccine policy requirements **before visiting campus**.

If you are exclusively enrolled in an online degree program and encountering a registration hold, you may [complete an attestation form](#) and submit it to the COVID-19 Response Team at covid19@usc.edu; please provide your USC ID number along with the [completed attestation form](#).

International students who have already contacted the university about a delay in accessing a World Health Organization approved vaccine should not experience any registration holds or restrictions and should plan on vaccination upon arrival in Los Angeles. Please contact covid19@usc.edu if you have disruption of services.

Although we recognize that some students may not wish to receive a COVID-19 vaccine for personal reasons other than religious or medical reasons, the university has determined that the vaccination requirement is in the best interests of the health and wellbeing of our campus community. Students without an approved exemption who object to vaccination should work with their school/program to discuss whether a [voluntary leave of absence](#) is possible. Students for whom a leave of absence is not possible and whose student health record does not reflect proof of vaccination, or an approved exemption, may face restrictive measures in accordance with the USC Student Handbook, **up to and including interim suspension**. **You may be dropped from all your enrolled courses if you are not provisionally compliant with the University’s vaccination policy by 11:59 PM on August 18, 2021. You have 15 days to comply.**

You will continue to receive notifications of additional restrictions leading up to the beginning of the Fall semester if you remain non-compliant.

The university’s vaccination policy applies to “all faculty, staff, and students who work, live, visit or study on-campus” and requires documentation of either proof of vaccination or an approved request for an exemption for religious or medical reasons.

For additional questions about the university’s vaccination policy, please refer to the FAQs on coronavirus.usc.edu or contact covid19@usc.edu.